

Client Instructions to Open and Submit the COVID-19 Support Fund Screening:

1. Click on the COVID-19 Support Fund Screening
2. Answer all 6 Questions by clicking on Yes or No
3. Click on the County dropdown and click on your County of Residence
4. Click Submit and you will receive a Notification on the screen that you have submitted the Screening Successfully
5. If you are not eligible, you will receive a Notification on the screen with a brief explanation of why
6. If you are eligible, read Next Steps below

Next Steps:

1. If you are eligible, based on your answers to the Screening, then you will be linked to our Personal Intake Form and you **MUST** complete and submit it
2. Instructions will be included on how to complete the Personal Intake (takes about 5 minutes)
3. Once you Submit the Personal Intake, you will be notified by the email you entered in the form that you have submitted the Personal Intake Form Successfully.
4. We will receive your request immediately and you will be contacted within 24 hours by a staff person regarding details for receiving support.